



St. Wilfrid's Church of England Primary Academy



Outbreak Management Plan - Autumn Term 2021

The Contingency Framework describes the principles of managing local outbreaks of COVID-19 (including responding to variants of concern) in education and childcare settings, covering:

- the types of measures that our setting should be prepared for
- who can recommend these measures and where
- when measures should be lifted
- how decisions are made.

Introduction

The government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic.

Measures affecting education and childcare may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within a setting
- if there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- as part of a package of measures responding to a Variant of Concern (VoC)

All education and childcare settings should have outbreak management plans (sometimes called contingency plans) This plan includes how we will ensure every child, receives the quantity and quality of education and care to which they are normally entitled, should there be a local outbreak.

Roles and responsibilities

Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) are responsible for managing localised outbreaks. They play an important role in providing support and advice to education and childcare settings.

We will seek public health advice if either of these thresholds are reached:

- *5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or*
- *10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period*

Testing

We will advise increasing the use of home testing by staff.

Face coverings

Staff and visitors will be required to wear face coverings in communal areas, unless medically exempt. Parents and carers will be advised to wear face coverings on the school grounds.

Shielding

Shielding would be considered in addition to other measures to address the residual risk to people on the Shielded Patient List, once the wider interventions are taken into account. Shielding can only be reintroduced by national government.

Bubbles

We will reimplement class bubbles, to minimise contact between different groups of children.

Playtime and Lunchtime

We will reimplement year group staggered playtimes and lunchtimes, with zoned areas for each class. Children in Key Stage 2 on packed lunches will have their lunch in the classroom to minimise contact.

Collective Worship

We will reimplement a full programme of class-based, pre-recorded collective worship across school, and will not use the hall.

Kidz Klub Provision

We will review before and after-school provision based on staffing and children will be organised in bubbles.

Parents/Carers and Visitors

Alternative arrangements will be put in place to facilitate meetings between school and parents/carers. Visitors will be limited and any visitors will be required to wear a face covering.

Signage

Signage will be re-instated around school.

Other measures

We will reconsider any organised:

- educational visit
- open days
- transition or taster days
- parental/carers attendance in school or church
- live performances in school or church
- extra-curricular provision

Attendance restrictions

Attendance restrictions should only ever be considered as a short-term measure and as a last resort, following public health or government advice.

In all circumstances, priority should continue to be given to vulnerable children and young people and children of critical workers to attend to their normal timetables.

High-quality remote education will be provided for all children not attending.

If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend.

Other considerations where attendance has been restricted

Education workforce

If restrictions on attendance are ever needed, school leaders will determine the workforce required onsite and if it is appropriate for some staff to work remotely.

We will consult the guidance on [clinically extremely vulnerable people](#).

Safeguarding and designated safeguarding leads

If attendance restrictions are needed, we would continue to work with all local safeguarding partners to be vigilant and responsive to all safeguarding threats with the aim of keeping vulnerable children and young people safe, particularly as more children and young people will be learning remotely.

We will continue to follow any statutory safeguarding guidance that applies, including:

- [Keeping children safe in education](#)
- [Working together to safeguard children](#)
- [Early Years Foundation Stage \(EYFS\) framework](#) - read alongside [Early years foundation stage: coronavirus disapplications](#)

School will review the child protection policy so that it reflects the local restrictions and remains effective.

We will have a trained DSL (or deputy) available on site.

Vulnerable children and young people

Where vulnerable children are absent, we will:

- follow up with the parent or carer, working with the local authority and social worker (where applicable), to explore the reason for absence and discuss their concerns
- encourage vulnerable children to attend educational provision, working with the local authority and social worker (where applicable), particularly where the social worker and the Virtual School Head (where applicable) agrees that the child's attendance would be appropriate
- focus the discussions on the welfare of the child and ensure that the child is able to access appropriate education and support while they are at home
- have in place procedures to maintain contact, ensure they are able to access remote education support, as required, and regularly check if they are doing so

If school has to temporarily stop onsite provision on public health advice, we will discuss alternative arrangements for vulnerable children and young people with the local authority.

School meals

School will continue to provide free school meals support in the form of 'grab bags' for pupils who are eligible for benefits related free school meals and who are not attending school because they:

- are self-isolating
- have had symptoms or a positive test result themselves

Further detailed guidance for education and childcare settings and providers operating during coronavirus (COVID-19):

- [actions for early years and childcare providers during the COVID-19 outbreak](#)
- [actions for schools during the COVID-19 outbreak](#)
- [actions for FE colleges and providers during the COVID-19 outbreak](#)
- [providing apprenticeships during the COVID-19 outbreak](#)
- [protective measures for holiday and after-school clubs, and other out-of-school settings during the COVID-19 outbreak](#)
- [guidance for special schools and other specialist settings: COVID 19](#)
- [guidance for higher education providers: COVID 19](#)
- [guidance for children's social care services](#)
- [holiday activities and food programme guidance for local authorities](#)
- [summer schools programme guidance](#)

Information based on:

<https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings>