

# St Wilfrid's Church of England Primary Academy

**Headteacher: Mr Stuart Colothan**

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Monday 13<sup>th</sup> July 2020

## Re: Arrangements for September 2020

Dear Parents/Carers,

We are carefully planning for the safe return of all children from Wednesday 2<sup>nd</sup> September 2020. This process involves undertaking risk assessments and putting in place proportionate control measures, following Government guidance.

### We require you to adhere to the following:

- Ensure that your child attends school to minimise, as far as possible, the longer-term impact of the pandemic on your child's education, wellbeing and wider development.
- If your child displays symptoms of coronavirus (COVID-19), they **must not** come into school and should self-isolate for 7 days (household member 14 days). You can and should get a test for your child and we require you to inform us of the test results immediately.
- Please **do not** enter the school building, including the school office, unless you have a prearranged meeting. Instead, telephone or email the school office.
- You must not gather at entrances, gates or doors and please maintain social distancing at all times, including with staff at drop off and pick up points.
- Walk to school where this is possible and only arrive at your child's drop off and pick up time to avoid waiting.
- Please be considerate to members of the local community if you are parking vehicles. Please be reminded that the school car park is for permit holders only until 4.30pm each day.

### What your child needs to bring to school:

- Children need to wear the correct school uniform, which includes black shoes (no trainers please). For health and safety reasons, children are not allowed to wear earrings for school.
- A suitable outdoor coat.
- All medication must be returned to school if this has been taken home during the school closure – Please give this to a member of staff on the door, not the school office.
- A packed lunch in a lunch box – for children who do not require a school dinner.
- A clear water bottle with your child's name on it (for water only – not juice)
- PE kit, consisting of black pumps, navy shorts and a sky-blue t-shirt, in a draw-string bag (No ruck sacks or bulky bags please).
- Children will not require swimming kits as swimming will not commence until further notice.
- A flat book bag, suitable for a tray, to fit a spelling book, reading books and reading diary (Again, no ruck sacks or bulky bags please).
- Children may bring a small pencil case to school for their personal use only – This needs to be plastic and may include pencils, colouring pencils, small selection of felt tips, small ruler, eraser and pencil sharpener (No oversized pencil cases or fabric please). Stationery will also be provided by school.
- A morning snack (toast or fruit).



## Learning Together Trust

**Executive Headteacher: Mrs Janet Kneale**



National Support School  
designated by  
National College  
for excellence in schools  
and children's services



THE  
DIOCESE  
OF  
BLACKBURN  
THE CHURCH OF ENGLAND IN LANCASHIRE



**What we will do:**

- Support your child's safe return to school, focussing on wellbeing and re-establishing positive routines.
- Provide an ambitious and broad curriculum in all subjects, retaining the same amount of teaching and learning time each day.
- Organise children and staff into year group bubbles, keeping bubbles apart where possible, including year group worship, playtimes and lunchtime, and staggered drop off and pick up times.
- Encourage children to keep their distance within groups, although the Department for Education recognise that younger children will not be able to maintain social distancing and state that it is acceptable for them not to distance in their groups.
- Arrange classrooms to support distancing, which will include seating children side by side and facing forward, following Government guidance.
- Ensure that children wash their hands thoroughly, at regular times during the school day.
- Promote good respiratory hygiene.
- Maintain enhanced cleaning, including cleaning frequently touched surfaces.
- Take prompt action if a child or member of staff becomes unwell or has coronavirus (COVID-19) symptoms.
- Provide children with clear rules and routines to maintain safety around school.
- Resume provision of hot dinners for children who have a school dinner.

**Drop off and collection times:**

|                  | <b>Drop off time</b> | <b>Pick up time</b> |               | <b>Drop off time</b> | <b>Pick up time</b> |
|------------------|----------------------|---------------------|---------------|----------------------|---------------------|
| <b>Nursery</b>   | 8.45 – 9.00am        | 3.15 – 3.30pm       | <b>Year 3</b> | 8.45 – 9.00am        | 3.15 – 3.30pm       |
| <b>Reception</b> | 8.30 – 8.40am        | 3.00 – 3.10pm       | <b>Year 4</b> | 8.30 – 8.45am        | 3.00 – 3.15pm       |
| <b>Year 1</b>    | 8.40 – 8.50am        | 3.10 – 3.20pm       | <b>Year 5</b> | 8.45 – 9.00am        | 3.15 – 3.30pm       |
| <b>Year 2</b>    | 8.50 – 9.00am        | 3.20 – 3.30pm       | <b>Year 6</b> | 8.30 – 8.45am        | 3.00 – 3.15pm       |

We are really looking forward to welcoming all children back to St. Wilfrid's in September 2020. Please be positive with your child/children about returning to school and we look forward to continuing our effective partnership with you.

Thank you in advance for your support and co-operation.

Yours sincerely,

**Mr. S. Colothan**  
**Headteacher**