

St Wilfrid's Church of England Primary Academy

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Friday 28th August 2020

Re: Full reopening of School

Dear Parents/Carers,

I really hope that you have had a restful summer and that you are all safe and well. We are really looking forward to welcoming the children back to school on Wednesday 2nd September 2020. Staff have worked incredibly hard during the Summer Holiday in preparation for the safe return of all pupils. Risk assessments have been undertaken, reviewed and updated as advice and guidance has changed and appropriate control measures have been put in place.

The Department for Education is encouraging parents and carers to visit www.gov.uk/backtoschool for information and practical guidance to help you plan for your child's return to school. Further information for parents and carers about going back to school can be found on this link <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>. Please also see the attached letter from Kate Arden, Director of Public Health for Wigan.

Please be reminded of the following:

As parents and carers, we require you to:

- Ensure that your child attends school to minimise, as far as possible, the longer-term impact of the pandemic on your child's education, wellbeing and wider development.
- Parents of children with medical needs or underlying health issues should take advice from your GP about your child's return to school and inform school of any outcomes if necessary.
- If your child displays symptoms of coronavirus (COVID-19), they **must not** come into school and should self-isolate for **10 days** (household member 14 days). You can and should get a test for your child and we require you to inform us of the test results immediately.
- Please **do not** enter the school building, including the school office and classroom cloakrooms, unless you have a prearranged meeting. Instead, telephone or email the school office.
- If you wish to speak to your child's class teacher or member of the Senior Leadership Team (Early Years: Mrs Newman, KS1: Mrs Kohler, Lower KS2: Miss Clayton and Upper KS2: Mrs Prentki), please make an appointment by telephoning or emailing the school office.
- You must not gather at entrances, gates or doors and please maintain social distancing at all times (2m markings are on pathways to help you maintain a social distance), including with staff at drop off and pick up points. Please use the nearest entrance to your child's drop off and collection point (There are two entrances on Rectory Lane now, in addition to the entrance on St. Wilfrid's Road).
- Walk to school where this is possible and only arrive at your child's drop off and pick up time to avoid waiting.
- Please be considerate to members of the local community if you are parking vehicles. Please be reminded that the school car park is for permit holders only until 4.30pm each day.

What your child needs to bring to school:

- Children need to wear the correct school uniform, which includes black shoes (no trainers please). For health and safety reasons, children are not allowed to wear earrings for school.
- A suitable outdoor coat.
- All medication must be returned to school if this has been taken home during the school closure – Please give this to a member of staff on the door/entrance labelled clearly with your child's name and class, not the school



office. For any new medication, you are required to request a form from the school office (by telephone or email) and return this to school promptly.

- A packed lunch in a lunch box – for children who do not require a school dinner.
- A clear water bottle with your child’s name on it (for water only – not juice)
- PE kit, consisting of black pumps, navy shorts and a sky-blue t-shirt, in a draw-string bag (No ruck sacks or bulky bags please).
- Children will not require swimming kits as swimming will not commence until further notice.
- We recommend that children have a flat book bag, suitable for a tray, to fit a spelling book, reading books and reading diary.
- Children may bring a small bag to school if necessary, but we are discouraging children from bringing in bulky bags or oversized ruck sacks.
- Children may bring a small pencil case to school for their personal use only – This needs to be plastic and may include pencils, colouring pencils, small selection of felt tips, small ruler, eraser and pencil sharpener (No oversized pencil cases or fabric please). Stationary will also be provided by school.
- A morning snack (toast or fruit).
- Public Health England does not recommend the use of face coverings for primary age pupils. Face coverings are not required in school because pupils and staff will remain in consistent bubbles and because the misuse of face coverings may inadvertently increase the risk of transmission.

What we will do:

- Support your child’s safe return to school, focussing on wellbeing and re-establishing positive routines.
- Provide an ambitious and broad curriculum in all subjects, retaining the same amount of teaching and learning time each day.
- Children and staff have been organised into year group bubbles. We will endeavour to keep different school bubbles apart by having class or year group worship, separate playtimes and lunchtimes, and staggered drop off and pick up times. Children attending Kidz Klub will also be organised into year group bubbles (Please be reminded that Nursery children attending Kidz Klub need to be dropped off and collected from the Nursery entrance and not the KS1 Hall).
- Encourage children to keep their distance within their year group bubbles, although the Department for Education recognise that younger children will not be able to maintain social distancing and state that it is acceptable for them not to distance in their groups.
- Arrange classrooms to support distancing, which will include seating children side by side and facing forward, following Government guidance.
- Ensure that children wash their hands thoroughly, at regular times during the school day.
- Promote good respiratory hygiene.
- Maintain enhanced cleaning, including cleaning frequently touched surfaces.
- Take prompt action if a child or member of staff becomes unwell or has coronavirus (COVID-19) symptoms.
- Contact the local health protection team immediately if we become aware that a child or member of staff has tested positive for coronavirus (COVID-19). The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period they were infectious and guide school through the actions that we would need to take. Parents and carers would be informed immediately.
- Provide children with clear rules and routines to maintain safety around school.
- Resume provision of hot dinners for children who have a school dinner.
- Provide homework via Purple Mash, to replace homework sheets. More information will be provided on your child’s newsletter which will be emailed (Please continue to check 2email in Purple Mash at home).

Please be reminded of drop off and collection times:

	Location	Drop off time	Pick up time		Location	Drop off time	Pick up time
Nursery	Nursery	8.45 – 9.00am	3.15 – 3.30pm	Year 3	KS2 Entrance	8.45 – 9.00am	3.15 – 3.30pm
Reception	Classrooms	8.30 – 8.40am	3.00 – 3.10pm	Year 4	KS2 Entrance	8.30 – 8.45am	3.00 – 3.15pm
Year 1	Classrooms	8.40 – 8.50am	3.10 – 3.20pm	Year 5	Y5/6 Door	8.45 – 9.00am	3.15 – 3.30pm
Year 2	2K: classroom 2D & 2C: Y2 Doors	8.50 – 9.00am	3.20 – 3.30pm	Year 6	Y5/6 Door	8.30 – 8.45am	3.00 – 3.15pm

We ask that you keep to these drop off and collection time windows. To avoid children from different year groups mixing and to minimise contact, if you have more than one child, please keep a social distance whilst waiting with siblings.

Please discuss the contents of this letter with your children. We understand that some of you may be anxious, but please be reassured that control measures and arrangements are in place to reduce any risk to your child and make your child’s return to school happy and enjoyable. We very much look forward to being back together and providing your child with the pastoral care, support and a high quality education that they deserve. Thank you for your support and co-operation.

Yours sincerely,

Mr. S. Colothan, Headteacher